

DISTRICT COUNCIL OF  
**FRANKLIN  
HARBOUR**



# Acting Chief Executive Officer Policy

	<b>ACTING CHIEF EXECUTIVE OFFICER POLICY</b>	Version No:	1.3
		Issued:	December 2018
		Next Review:	November 2022

**1. ACTING CHIEF EXECUTIVE OFFICER - APPOINTMENT**

Section 102 of the Local Government Act, 1999, states that a suitable person must, in the absence of the CEO act in the position during the absence of the CEO.


In the case where a Deputy CEO has not been appointed, the CEO can appoint a suitable person to act in the position, after consultation with the Council.

For periods of planned absence that are longer than two days (through annual leave or where the Chief Executive Officer is on duty but not available eg interstate travel), the CEO will appoint the Acting CEO on a rotational basis from the Senior Management Team appointing the person best placed at the time to act.

**2. FURTHER INFORMATION**

Members of the public may inspect this Policy at the principal office of the District Council of Franklin Harbour, 6 Main Street Cowell SA 5602, and on payment of a fee obtain a copy. A copy may also be downloaded from Councils website [www.franklinharbour.sa.gov.au](http://www.franklinharbour.sa.gov.au). (Res.102/08/16).

<b>Adopted by Council</b>	<b>15 August 2012</b>
<b>Reviewed and Updated</b>	<b>14 October 2015</b>
<b>Amended</b>	<b>17 August 2106</b>
<b>Reviewed and Updated</b>	<b>12 December 2018</b>

SIGNED:   
Responsible Officer  
Date: 18/12/18